



19<sup>th</sup> March 2019

Dear Parents/Carers

Information from the office

### **Eduspot**

As you are aware we have been using Eduspot since September 2018 for all on line payments for clubs, trips and breakfast clubs as well as registering for parents evening. Whilst we have continued to take cash, this will no longer be an option from the 1<sup>st</sup> April as the school will need to be cashless at this point. If you are still experiencing problems signing in to Eduspot please see the office. We will be available in the morning from 8.15am to 9am and 3pm to 4.30pm to help you with any problems you may have in accessing the app and if we cannot help we will call the company.

There will be exceptions where parents may not have access to the internet or debit cards. The school can help you with this as the office can log into your accounts to book on your behalf and the school also accepts vouchers or pay point. (please see the office if this applies to you).

### **Teacher2Parents**

If you do not already have the app on your phone and you are able to download it please do so, as you will find all text messages sent from the office will be in one place, also you will be able to see term dates and notices of events in this app which should be useful in planning your own calendar. These are updated by the office on a regular basis.

### **MarvellousMe**

A reminder that the app is mainly used by the teachers and support staff to provide you with information, if you have not yet registered for MarvellousMe please see the office for your code which is unique to your child, and don't forget you can give this code to grandparents and other relatives so that they too can see the good work your child is doing.

### **Pupil Premium Funding**

Parents a little reminder that if you are either a single parent family, earning less than £16190 gross per annum and do not received working tax credit, then you may be eligible for pupil premium funding which also means the school will get additional funding too. Please log into [https://emsonline.milton-keynes.gov.uk/CitizenPortal\\_LIVE](https://emsonline.milton-keynes.gov.uk/CitizenPortal_LIVE)

Principal: Mr Cursley  
Billingwell Place, Springfield, Milton Keynes, MK6 3NP  
Telephone: 01908 665418

East Midlands Academy Trust is a company limited by guarantee registered in England & Wales No. 08149829  
Orchard Academy, Shepherdswell Academy, Castle Academy, Hardingstone Academy, Stimpson Avenue Academy, Prince William School  
and Northampton International Academy are all business names of the East Midlands Academy Trust





Orchard and Shepherds Well  
Academy  
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## Twitter

Did you know that we have a Shepherds Well twitter account? Please like and follow us  
@Shepherds WellAcademy @Shepherds WellAc

If you would like more information see the office.

## After School Clubs

A reminder that afterschool clubs run termly and parents must log into Eduspot to register and pay for their child's club at the time of booking. (Pupil Premium children who wish to attend clubs should register their interest with the office in the last week of the old term). Sometime in the future we are looking at piloting a longer after school club from 3.15 to 5.15pm. Please could you return the slip below if you would be interested in registering your child for this. The club will be available to Year 1 and Year 2 children only. The club will only run if we get enough interest and staff to cover.

The club would cost £8.00 per child for the two hours and the children would get a small snack and drink included.

Please fill in the form below to register your interest so that we can see whether the club would be a viable option.

Kind regards

**Zoë Keen**  
**Business Manager**

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## Registering interest for Longer after School Club

I am interested in an after school Activities Club from 3.15 to 5.15pm on a:

Alternative Day   
(Write below preference)

Friday

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The cost would be £8.00 per day for 2 hours with a small snack and a drink

Child's Name: \_\_\_\_\_

class: \_\_\_\_\_

Parent/carer signature: \_\_\_\_\_

Date: \_\_\_\_\_

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